

## AFS Lower School Morning Arrival Procedure/Guidelines

*Thank you for your cooperation in keeping  
the arrival of students safe and secure!*

- Our school day is from 8 a.m. until 3 p.m. It is important that all students arrive by 8 a.m. because all classrooms have important activities, which begin at that time. **All Children who arrive after 8:15 a.m. must be signed in at the front office.**
- Families who need early drop-off may bring their children no earlier than 7:30 a.m. beginning the first day of school. Early Childhood and Kindergarten students will go to the designated early care classrooms. For 1<sup>st</sup> grade through 4<sup>th</sup> grade, supervision will be provided downstairs in our Extended Day room until 7:55 a.m. At that time, all students will be guided to their classrooms.
- When arriving to school, please drive slowly and stop at the stop sign. Park only in designated spaces. **For SAFETY reasons, please do NOT park around the circle. Cars parked around the circle create a “blind spot,” which puts children at risk of being hit by a moving vehicle. All painted areas in front of the school are fire lanes and cars are not to be parked there.**
- Please cross only at the crosswalk.
- Due to the age of the students as well as the volume of families needing to park, the side parking lot is reserved for the use of families of the Early Childhood and Kindergarten students. If you have a child in grades 1– 4 and you must accompany them in, please use the front parking lot and walk your child through the front door of the school.
- Please remember that Handicap spots are available for those in need. These should not be used unless the vehicle displays the proper Handicap sticker or tag.
- If your child is going to be arriving after 8:15, or if he/she is going to be absent or leaving school early, please call Tricia Cassidy at 215-576-3960, or e-mail her at [tcassidy@abingtonfriends.net](mailto:tcassidy@abingtonfriends.net) by 8:30 a.m. and let her know so that she may communicate this to the teachers and adjust the dismissal plans.

*If you have any questions, please let us know.  
Thank you for your help.*